



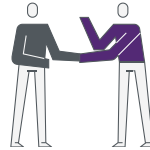
## ACCREDITED QUALIFICATIONS

Achieving a **professional qualification** is an important step in any career. As well as developing knowledge, skills and behaviours that will enable you to be more effective and productive, you will learn what best practice looks like in your chosen area. Your achievement will stand as a permanent endorsement of both your competence and commitment to your own personal development.

Eliesha offers accredited qualifications at different levels and via multiple delivery methods, meaning learners or organisations can choose the **subject**, **level** and **learning style** that suits their needs.

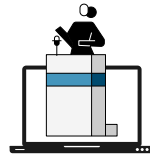
## DELIVERY METHODS

Whether you are exploring a qualification for yourself or providing development pathways for your workforce, fitting learning around existing work and operational pressures will be a priority. Eliesha offers a range of delivery methods, enabling even the busiest staff to effectively work and learn side-by-side.



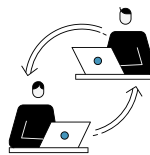
### FACE-TO-FACE

A series of interactive workshops delivered in a physical location, to a regular group of learners, with an assessor/coach present. Minimum & maximum numbers apply.



### VIRTUAL

A series of online, real-time sessions delivered in an engaging virtual learning environment, to a regular group of learners by an assessor/coach. Minimum & maximum numbers apply.



### DISTANCE LEARNING

individual self-learning, supported by a dedicated tutor, providing 1-2-1 support. This can include online sessions with other learners.

## LEADERSHIP & MANAGEMENT

Effective management and leadership makes a difference to performance and productivity in any organisation. Many people get their start in management when promoted from an operational post and need to learn the practical skills of the role. Studying for an accredited qualification from an awarding body like ILM or CMI provides the **skills** and **knowledge** to thrive as a manager but, perhaps more importantly, builds the **confidence** too.

## COACHING & MENTORING

As a way of **guiding development** and **re-shaping performance management**, formal and informal coaching and mentoring have become popular solutions in the modern workplace. These courses develop learners ability to hold the conversations and build the relationships that empower people to take control of their development journey, whether this comes from a place of personal experience (mentoring), or not (coaching).



# ILM QUALIFICATIONS



ILM was formed in 2001 through the merger of the *Institute of Supervisory Management* and the *National Examining Board for Supervision and Management*. Today, ILM is a City & Guilds business dedicated to developing and supporting best in class qualifications and assessment for leaders and managers.

## Award, Certificate or Diploma?

Most qualifications fall into three sizes, depending on how detailed they are and how long they might take to complete:

**Awards** are the shortest and most concise qualification, involving the completion of units totaling 1-12 credits and accounting for 10-120 hours of work.

**Certificates** (130-360 hours of work) provide a broader base of knowledge and skills, and involve completing units worth between 13-36 credits.

Finally, **Diplomas** are the most comprehensive qualification, with an extensive programme of learning amounting to over 370 hours of work and 37 or more credits.



All learners on ILM programmes receive 12 months student membership of the **Institute of Leadership**, providing access to expertly curated online resources including interactive tests, guides, journals, webinars, blogs, podcasts and free events.



The IoL is a professional membership body for an active, international community of over 50,000 leaders and managers.

## Leadership & Management



LEVEL 2 **AWARD** OR **CERTIFICATE**  
IN LEADERSHIP & TEAM SKILLS



LEVEL 3 **AWARD, CERTIFICATE** OR **DIPLOMA**  
IN LEADERSHIP & MANAGEMENT



LEVEL 4 **AWARD, CERTIFICATE** OR **DIPLOMA**  
IN LEADERSHIP & MANAGEMENT



LEVEL 5 **AWARD, CERTIFICATE** OR **DIPLOMA**  
IN LEADERSHIP & MANAGEMENT



LEVEL 7 **AWARD** OR **CERTIFICATE**  
IN LEADERSHIP & MANAGEMENT

### Expected durations:

Award: 3-6 months

Certificate: 6-12 months

Diploma: 12-18 months

**Units:** Qualifications are broken up into different 'units', the number and length of which vary by level and qualification type. We have a range of units to choose from.

**Assessment:** These qualifications are normally assessed via written assignment(s).

## Coaching & Mentoring



LEVEL 2 **AWARD** IN  
EFFECTIVE MENTORING SKILLS



LEVEL 3 **AWARD** OR **CERTIFICATE** IN  
EFFECTIVE COACHING OR MENTORING



LEVEL 5 **CERTIFICATE** OR **DIPLOMA**  
IN EFFECTIVE COACHING & MENTORING



LEVEL 7 **CERTIFICATE** OR **DIPLOMA**  
FOR EXECUTIVE AND SENIOR LEVEL  
COACHES & MENTORS

### Expected durations:

**Award:** 3-6 months

**Certificate:** 9-15 months

**Diploma:** 12-24 months

### Assessment:

All qualifications include both knowledge and skills-based units. Learners are assessed on various learning outcomes (broken down into assessment criteria), via **written assignments** and **portfolio submissions**.

Learners also plan and conduct a minimum number of coaching or mentoring hours, recorded in a formal **diary**, which they are shown how to **start, structure** and **maintain**.

55 years after being established to help rebuild British industry after the Second World War, the **Chartered Management Institute** was granted a Royal Charter in 2002, making it the only organisation able to award *Chartered Manager* status.

Today, they offer a range of practical qualifications, events and networking opportunities in aid of one goal: increasing the number and standard of professionally qualified managers.

### Award, Certificate or Diploma?

CMI qualifications come in three different sizes, depending on how in-depth the qualification is and how long it will take you to complete it.

**Award** is the shortest and most concise qualification, typically taking between 3-6 months, with 50-100 hours of work required.

**Certificates** provide a broad base of knowledge and skills, with learners usually taking 6-12 months to complete 130-200 hours of work.

CMI **Diplomas** provide a comprehensive and extensive programme of learning- lasting 12-18 months and requiring more than 370 hours of work.



Learners on these programmes receive free studying membership of the CMI for 1-3 years (dependent on chosen qualification), including access to first class management information, tools and support, including their online learning portal:

**ManagementDirect**  
your 24/7 online resource from CMI

## Management & Leadership



LEVEL 3 AWARD, CERTIFICATE OR  
DIPLOMA IN THE PRINCIPLES OF  
MANAGEMENT & LEADERSHIP



LEVEL 5 AWARD, CERTIFICATE OR  
DIPLOMA IN MANAGEMENT & LEADERSHIP



LEVEL 7 AWARD OR CERTIFICATE IN  
STRATEGIC MANAGEMENT & LEADERSHIP  
PRACTICE

### WHAT IS A CHARTERED MANAGER?

Chartered Manager status recognises those with exceptional management and leadership skills and the strongest commitment to personal development. It is regarded as the highest status that can be achieved in the management and leadership profession.



One of the **routes** to Chartered Manager status is the completion of a CMI Management and Leadership qualification (a Diploma at Level 5 or 6, or a Certificate at Level 7 or 8) plus at least three years of experience in a management role.

## Coaching & Mentoring



LEVEL 6 AWARD IN  
PROFESSIONAL COACHING SUPERVISION

*Professional coaching supervision provides a confidential framework that supports and promotes good practice by benchmarking and quality assuring the way coaching is planned and delivered.*

**Units:** CMI qualifications are made up of multiple units, all assessed separately. Contact us for details of the units available for your chosen qualification.

**Assessment:** These qualifications are normally assessed via written assignments.

**Face-to-face & Virtual:** Minimum & maximum learner numbers apply.

**eliesha**



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